#### 2023 State ID Validation

## AR - Arkansas

- a. Format xxxxxxxxwhw
- i. 11 alphanumeric digits
- ii. First 8 characters are numbers only
- iii. Last three characters are letters "whw"
  - Not case sensitive
- iv. No hyphens allowed
- v. No other special characters allowed

## **DC - District of Columbia**

- a. Format is 300xxxxxxxxx or 305xxxxxxxxx
- i. 12 numeric digits only
- ii. First three numbers are always 300 or 305
- iii. No hyphens

## **DE - Delaware**

- a. Format xx-xxxxxxx
- i. Follows EIN validation rules
- 1. 9 numeric digits
- 2. Does not begin with 00, 07, 08, 09, 17, 18, 19, 28, 29, 49, 69, 70, 78, 79 or 89
- 3. Does not have nine of the same number (Ex: 11-1111111)
- 4. Is not 12-3456789
- 5. Is not 98-7654321
- 6. One hyphen after second digit

# **GA - Georgia**

- a. Format xxxxxxxAZ
- i. Total 9 characters
- ii. First 7 characters are numeric
- iii. Last two characters are letters

Not case sensitive

## **IL** - Illinois

- a. Format XX-XXXXXX-###
- b. EIN for first 10 characters
- i. Follows EIN validation rules
- 1. 9 numeric digits (ex. xx-xxxxxxx)
- 2. Does not begin with 00, 07, 08, 09, 17, 18, 19, 28, 29, 49, 69, 70, 78, 79 or 89
- 3. Does not have nine of the same number (Ex: 11-1111111)
- 4. Is not 12-3456789
- 5. One hyphen in 3d position
- c. Hyphen in 11th position
- d. 3 numeric digitals in last 3 positions

#### **KS** - Kansas

- a. Format is 036-xxxxxxxxF-01
- i. Total 17 characters
- 1. First three characters always 036
- 2. 2 hyphens must be in 4 and 15th position
- 3. 5th 13th characters is always EIN number without hyphens must follow EIN validations
- 4. 14th character is always F
- a. Not case sensitive
- 5. Last two digits is always 01, 02, or 03
- b. or, Format is 11-xxxx-A
- i. Total 9 characters
- 1. 7 alphanumeric characters
- 2. 2 hyphens
- ii. 2 hyphens must be in 3rd and 8th position
- iii. Always starts with 11
- iv. 4th 7th position is always numeric
- v. Last character is always alphabet (A-Z)
  - 1. Not case sensitive

#### **LA-Louisiana**

- a. Format xxxxxxxxxx
- i. 10 numeric characters only
- ii. No hyphens
- iii. No special characters
- iv. No letters
- v. Does not have ten of the same number (Ex: 1111111111)
- vi. Is not 1234567890

#### **MA - Massachusetts**

- a. Format xx-xxxxxxx (same as EIN)
- i. 9 numeric digits
- ii. Does not begin with 00, 07, 08, 09, 17, 18, 19, 28, 29, 49, 69, 70, 78, 79 or 89
- iii. Does not have nine of the same number (Ex: 11-1111111)
- iv. Is not 12-3456789
- v. Is not 98-7654321
- vi. One hyphen after second digit

# MI - Michigan

- a. Format xx-xxxxxxx
- i. 9 numeric digits
- ii. Does not begin with 00, 07, 08, 09, 17, 18, 19, 28, 29, 49, 69, 70, 78, 79 or 89
- iii. Does not have nine of the same number (Ex: 11-1111111)
- iv. Is not 12-3456789
- v. Is not 98-7654321
- vi. One hyphen after second digit

#### **MN-Minnesota**

- a. Format xxxxxxx
- i. 7 numeric characters only
- ii. No hyphens
- iii. No special characters
- iv. No letters
- v. Does not have seven of the same number (Ex: 1111111)
- vi. Is not 1234567

# MS - Mississippi

- a. Format xxxx-xxxx
- i. 9 characters
- ii. No alphabet characters
- iii. First 4 characters are numbers only
- iv. Fifth character is hyphen
- v. Last 4 characters are numbers only
- vi. Is not 1234-5678
- vii. Does not have eight of the same number (Ex: 1111-1111)

## NC - North Carolina

- a. Format xxxxxxxxx
- i. 9 numeric characters
- ii. No hyphens

## ND - North Dakota

- a. Format xxxxxxxxx0x
- i. Total 11 characters
- 1. 11 digits
- 2. No alphabet characters
- ii. xxxxxxxxx is always EIN number without hyphens must follow EIN validations
  - 1. No hyphens
  - 2. Does not begin with 00, 07, 08, 09, 17, 18, 19, 28, 29, 49, 69, 70, 78, 79 or 89
  - 3. Does not have nine of the same number (Ex: 111111111)
  - 4. Is not 123456789
  - 5. Is not 987654321
- iii. 0x must be:
  - 1. 0(1-9)
  - 2. cannot be 00

# **OR - Oregon**

- i. Total 10 characters
- ii. First character is always 0
- iii. Numeric characters in position 2-8
  - 1. All zeros allowed
- iv. Hyphen in 9th position
- v. Numeric character in 10th position
- vi. All zeros in the state ID not allowed
  - 1. At least one character in the range 1-9 must be used

# RI - Rhode Island

- a. Format 000###### or 0000######
- i. 10 numeric characters
- ii. No hyphens
- iii. Starts with 3 or 4 zeros
  - 1. 000###### or
  - 2. 0000######

#### **SC - South Carolina**

- a. Format xxxxxxxxx
- i. 9 numeric digits
- ii. No alphabet characters
- iii. No hyphens allowed
- iv. No other special characters allowed
- v. Does not have nine of the same number (Ex: 111111111)
- vi. Is not 123456789
- vii. Is not the Payer's Federal EIN

#### UT - Utah

- a. Format xxxxxxxxxxXWTH
- i. 14 alphanumeric characters
- ii. First 11 characters are numbers only
- iii. Last 3 characters are always "WTH" (it must be upper case but will be a separate PBI to convert it to upper case in BOS)
- iv. No hyphens allowed
- v. No special characters allowed

# VA - Virginia

- a. Format EIN (payer) xx-xxxxxxx
- i. 9 numeric digits
- ii. Does not begin with 00, 07, 08, 09, 17, 18, 19, 28, 29, 49, 69, 70, 78, 79 or 89
- iii. Does not have nine of the same number (Ex: 11-1111111)
- iv. Is not 12-3456789
- v. Is not 98-7654321
- vi. One hyphen after second digit
  - b. Format 30-xxxxxxxxF-xxx
- i. 17 characters total
- ii. First two character always "30"
- iii. 2 hyphens must be in 3d and 14th positions
- iv. 4th through 12th position is always payer EIN number without hyphens
- 1. Does not begin with 00, 07, 08, 09, 17, 18, 19, 28, 29, 49, 69, 70, 78, 79 or 89
- 2. Does not have nine of the same number (Ex: 111111111)
- 3. Is not 123456789
- 4. Is not 987654321
- v. Always letter F in 13th position
- 1. Not case sensitive
- c. 3 numeric digits in last 3 positions
- d. Web Upload Tax FAQs | Virginia Tax

# **VT - Vermont**

- a. Format WHTXXXXXXX
- i. 11 characters
- ii. First three characters are always WHT
  - 1. Not case sensitive
- iii. Last 8 characters must be numeric
- iv. No special characters allowed

# WI - Wisconsin

- a. Format 036-xxxxxxxxxxxxxxxxx
- i. Total 17 characters
- ii. First three characters always 036
- iii. 2 hyphens must be in 4 and 15th position
- iv. 5th 14th is always numeric
- v. 16th 17th is always numeric
- b. Must use 036-8888888888-01 if no WI employer withholding number

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